STEP BY STEP GUIDE

Debar Bidder
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</tr>
<tr>
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<td>115</td>
</tr>
</tbody>
</table>
I. A bidder shall be debarred if he has been convicted of an offence—
   a) under the Prevention of Corruption Act, 1988; or
   b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

II. A bidder debarred under sub-section
   a) or any successor of the bidder shall not be eligible to participate in a procurement process of any procuring entity for a period not exceeding three years commencing from the date of debarment. Department of Commerce (DGS&D) will maintain such list which will also be displayed on the website of DGS&D as well as Central Public Procurement Portal.

III. A procuring entity may debar a bidder or any of its successors, from participating in any procurement process undertaken by it, for a period not exceeding two years, if it determines that the bidder has breached the code of integrity. The Ministry/Department will maintain such list which will also be displayed on their website.

IV. The bidder shall not be debarred unless such bidder has been given a reasonable opportunity to represent against such debarment
Government of India
Ministry of Petroleum & Natural Gas
(Highway Division)

Shastri Bhawan, New Delhi
Dated the 30th September, 2019

ONGC/OIL/GAIL/OCL/NPCIL/HPCIL/EIL/MRPL/CPCL/NRL/
BLC/BLCL

Subject: Provision for details of blacklisted company at central level – reg.

Sir,

I am directed to refer to the above-captioned subject and to state that banning of business is an administrative matter to be decided by the management of the organization. It has been observed that information regarding a firm/contractor banned by a particular PSU is not available to other sectoral PSUs. Availability of such information would be beneficial to other sectoral PSUs to assess the suitability of contractors/firms for various projects undertaken by them.

2. This matter was discussed in the Annual Sectoral Review of Petroleum Sector taken by CVC on 08.08.2019 wherein the need for adoption of IT system at central level which could make the details regarding blacklisted company in one organisation available to other organisations as well, emerged. The Commission has also advised to explore the possibility of use of provisions available in Central Procurement Portal (CPP) in this regard.

3. You are requested to put in place a centralized IT system, in consultation with sectoral PSUs, wherein the details regarding blacklisting by a sectoral PSU can be accessed by other PSUs. Alternatively, the Central Procurement Portal (CPP) which has provision for uploading such information may be made use of.

4. The action taken in this regard may be furnished to the Ministry.

5. This issue with the approval of competent authority,

Yours faithfully,

(C.K. Vinay Kumar)
Under Secretary to the Government of India
Tel.: 2307 3859

Copy to: CVOs of all Oil PSUs – for compliance of advice of CVC.
Types of debarment available on the portal

- Types of debarment are listed below

  - **Against Portal** - If the Bidder is debarred against portal, then the same would not be able to participate in any Tender published on that portal.
  
  - **Tender Category** - If the Bidder is debarred against Tender Category eg: Goods, Works, Services, then the same would not be able to participate in any Tender published under the particular Tender Category on that portal.
  
  - **Product category** - If the Bidder is debarred against Product Category eg: Medicines, Catering etc, then the same would not be able to participate in any Tender published under the particular Product Category on that portal.
  
  - **Organisation** - If the Bidder is debarred against Organisation, then the same would not be able to participate in any Tender published by the Organisation on that portal.

- If a bidder is debarred, then the same can not participate in bidding activities based on the type of debarment.

- Department official (Tender Inviting Authority) can debar a bidder either using bidder’s Login ID or PAN number registered on portal.

- **Bidder Debarment Revocation**: Debarred bidder, if required can be revoked by the Application Admin only. Regarding the same, concerned TIA may send Letter on the Letter Head of their organisation to cppp-nic@nic.in.
HOW TO SEARCH DEBARRED BIDDER ON CP PPP PORTAL (HTTPS://EPROCURE.GOV.IN)
Open CPPP home page (https://eprocure.gov.in)

1. Keep Mouse here

2. To search debarred bidders, click here
Select any search criteria
1. To search active debarred bidders, select the debarment status as Active.
2. Fill Captcha

3. Click on Search
### Active Debanned Bidders List Displayed

<table>
<thead>
<tr>
<th>SLNo</th>
<th>Name of the Bidder Agency / Company</th>
<th>Agency/ Company Address</th>
<th>Organisation Name</th>
<th>Debarment Start Date</th>
<th>Debarment End Date</th>
<th>Debarment Duration Remaining</th>
<th>Debarment order no.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Aboy High Security Locks Pvt Ltd.</td>
<td>2105, 21st Floor, Cyberone, Plot No. 4-6, Sector - 30A, Vashi, Navi Mumbai - 400703</td>
<td>Indian Oil Corporation Limited</td>
<td>26-Oct-1999</td>
<td>12-Apr-2020</td>
<td>1 Mon 8 Days</td>
<td>KASO/OPS/TT SECURITY LOCK/TERMINATION</td>
</tr>
<tr>
<td>3</td>
<td>Accoms Construction</td>
<td>305, Braham Nagar, Karnal</td>
<td>Indian Oil Corporation Limited</td>
<td>02-Jan-2020</td>
<td>22-Feb-2022</td>
<td>1 Year 11 Mons 18 Days</td>
<td>Tender No RPNC180127</td>
</tr>
<tr>
<td>4</td>
<td>ACE CONSORTIUM</td>
<td>CHAPORI PATH, CHIRING CHAPORI, DIBURAGHU</td>
<td>Oil India Limited</td>
<td>22-Jan-2019</td>
<td>21-Jan-2021</td>
<td>10 Mons 17 Days</td>
<td>CGM(C&amp;P)02/03-827</td>
</tr>
</tbody>
</table>
1. To search archived debarred bidders, select the debarment status as Archived
2. Fill Captcha
3. Click on Search
Archived debarred Bidders list displayed
TO SEARCH DEBARRED BIDDERS ON THE DEDICATED NIC EPROCUREMENT PORTAL’S HOME PAGE

(WITHOUT LOGIN)
Select the particular portal on which you want to see the debarred bidders list.
Click on Debarment List
Debarred bidders can be searched through following categories on the dedicated portal’s home page (without Dept. User’s login):

- Tender Category
- Product category
- Organisation
- Against Portal
- Date Criteria
- PAN Number
- Login Id
1. Select bidder’s Login ID
2. Click here to search
To search debarred bidders through Date Criteria

1. Select the Date Criteria
2. Select From and To Date
3. Enter the Captcha
4. Click on Search
Debarred Bidder details displayed

<table>
<thead>
<tr>
<th>S.No</th>
<th>Bidder Name</th>
<th>Login ID</th>
<th>Debarred Type</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>EUROPEM NV</td>
<td><a href="mailto:india@euro-pem.com">india@euro-pem.com</a></td>
<td>AP-</td>
<td>01-Jan-2020</td>
<td>06-Aug-2022</td>
</tr>
</tbody>
</table>

Search Criteria:
- Date Criteria: Debarment Start Date
- From Date: 01/01/2020
- To Date: 07/01/2020
- Organisation: -Select-
- Tender Category: -Select-
- Product Category: -Select-

Captcha: ASATN7
1. Select the Organisation Name
2. Enter Captcha
3. Click on Search
## Debarment List

### Search

<table>
<thead>
<tr>
<th>Date Criteria</th>
<th>-Select-</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organisation</td>
<td>IndianOil</td>
</tr>
<tr>
<td>Login ID</td>
<td>Select-</td>
</tr>
</tbody>
</table>

### Table

<table>
<thead>
<tr>
<th>S.No</th>
<th>Bidder Name</th>
<th>Login ID</th>
<th>Debarred Type</th>
<th>Start Date</th>
<th>End Date</th>
<th>View</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>DESABANDHU JENA</td>
<td><a href="mailto:dbjena1973@gmail.com">dbjena1973@gmail.com</a></td>
<td>ORG-IndianOil</td>
<td></td>
<td>Pipelines</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Ludwig Pfeiffer Hoch und Tiefbau GmbH Co KG</td>
<td><a href="mailto:sunir.99@gmail.com">sunir.99@gmail.com</a></td>
<td>ORG-IndianOil</td>
<td></td>
<td>Pipelines</td>
<td></td>
</tr>
</tbody>
</table>

*Debarred bidders list displayed*
To search debarred bidders through Login ID

1. Enter the Bidder login id
2. Enter Captcha
3. Click on Search
### Debarment List

**Debarment List**

<table>
<thead>
<tr>
<th>S.No</th>
<th>Bidder Name</th>
<th>Login ID</th>
<th>Debarred Type</th>
<th>Start Date</th>
<th>End Date</th>
<th>View</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>DESABANDHU JENA</td>
<td><a href="mailto:dbjena1973@gmail.com">dbjena1973@gmail.com</a></td>
<td>ORG-IndianOil</td>
<td>Paradip</td>
<td></td>
<td>26-Nov-2019</td>
</tr>
</tbody>
</table>

1. Debarred Bidder details displayed
2. To view the debarment details click here

**Search**

- **Date Criteria**: [Select]
- **Organisation**: [Select]
- **Login ID**: dbjena1973@gmail.com
- **Tender Category**: [Select]
- **Product Category**: [Select]

**Enter Captcha**: 71J6HB

**Search**
Debarment Details Page

Indian Oil Corporation eProcurement portal

IndianOil

Tenders

Debarment Details

08-Jan-2020 11:55 AM

Personal Details

Login ID: dbjena1973@gmail.com
Name: DESABANDHU JENA
Correspondence Email: dbjena1973@gmail.com

Debarment Type Details

Debarment Type: Organisation Chain
 Organisation Chain: IndianOil | Pipelines | PHBPL Paradip | Technical Services

Debarment Details

Debarment Scope: National
Reason For Debarment: Forged Document
Provision under which debarred: Due to breach of Condition of Contract/Tender
Debarment Start Date: 26-Nov-2019
Debarment End Date: 07-Jun-2021
Debarment order no: PHBPL/PDP/TS/06/17-18/78
Debarment order Date: 04-May-2018
Order Issued By: CGM SERPL PARADIP

Cancelled/Retendered

Debarment List

S.No | Bidder Name | Login ID | Debarred Type | Start Date | End Date | View
--- | --- | --- | --- | --- | --- | ---
1. | DESABANDHU JENA | dbjena1973@gmail.com | ORG-IndianOil | Pipelines | PHBPL Paradip | Technical Services | 26-Nov-2019 | 07-Jun-2021 | View
To search debarred bidders through PAN Number

<table>
<thead>
<tr>
<th>S.No</th>
<th>Bidder Name</th>
<th>PAN Number</th>
<th>Login ID</th>
<th>Debarred Type</th>
<th>Start Date</th>
<th>End Date</th>
<th>View</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Debarred bidders list displayed with PAN number

<table>
<thead>
<tr>
<th>S.No</th>
<th>Bidder Name</th>
<th>PAN Number</th>
<th>Login ID</th>
<th>Debarred Type</th>
<th>Start Date</th>
<th>End Date</th>
<th>View</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Allauddin Contractor and Suppliers</td>
<td>AFxxxxx2F</td>
<td><a href="mailto:imran.khan32@yahoo.com">imran.khan32@yahoo.com</a></td>
<td>AP-</td>
<td>05-Feb-2020</td>
<td>01-Dec-2020</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>AM CONSTRUCTION &amp; ENGINEERING</td>
<td>AVxxxxx3E</td>
<td><a href="mailto:amconstruction.engineering@gmail.com">amconstruction.engineering@gmail.com</a></td>
<td>AP-</td>
<td>05-Feb-2020</td>
<td>25-Jun-2021</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>ANAND TEKNOW AIDS ENGINEERING</td>
<td>AAxxxxx2G</td>
<td><a href="mailto:bhagyashri@anandteknow.com">bhagyashri@anandteknow.com</a></td>
<td>AP-</td>
<td>05-Feb-2020</td>
<td>06-May-2020</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Arcturus Industries</td>
<td>ARxxxxx9B</td>
<td><a href="mailto:arcturusinds@gmail.com">arcturusinds@gmail.com</a></td>
<td>AP-</td>
<td>05-Feb-2020</td>
<td>27-Feb-2022</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Dee TEE Enterprise</td>
<td>ADxxxxx4F</td>
<td><a href="mailto:foodhutchcatering@gmail.com">foodhutchcatering@gmail.com</a></td>
<td>AP-</td>
<td>12-Feb-2020</td>
<td>11-Nov-2021</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>C.K.ENTERPRISES</td>
<td>ALxxxxx3G</td>
<td><a href="mailto:chandrabhan1978@rediffmail.com">chandrabhan1978@rediffmail.com</a></td>
<td>AP-</td>
<td>03-Feb-2020</td>
<td>02-Feb-2021</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>CK ENTERPRISES</td>
<td>ALxxxxx3G</td>
<td><a href="mailto:ckenterprisesblp@gmail.com">ckenterprisesblp@gmail.com</a></td>
<td>AP-</td>
<td>03-Feb-2020</td>
<td>02-Feb-2021</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>Compulinks</td>
<td>AGxxxxx6E</td>
<td><a href="mailto:compulinks1999@yahoo.co.in">compulinks1999@yahoo.co.in</a></td>
<td>AP-</td>
<td>05-Feb-2020</td>
<td>14-Mar-2023</td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>COMPULINKS</td>
<td>AGxxxxx6E</td>
<td><a href="mailto:compulinks@gmail.com">compulinks@gmail.com</a></td>
<td>AP-</td>
<td>05-Feb-2020</td>
<td>14-Mar-2023</td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td>DAYA RAM CONTRACTOR</td>
<td>AGxxxxx7B</td>
<td><a href="mailto:dayaramcontractor@rediffmail.com">dayaramcontractor@rediffmail.com</a></td>
<td>AP-</td>
<td>19-Feb-2020</td>
<td>12-Feb-2022</td>
<td></td>
</tr>
</tbody>
</table>
Click here to view debarred bidder list against Product Category
Click here to view debarred bidder list against Tender Category
Click here to view debarred bidder list for the Organisation

<table>
<thead>
<tr>
<th>S.No</th>
<th>Bidder Name</th>
<th>Login ID</th>
<th>Organisation Chain</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>DESABANDHU JENA</td>
<td><a href="mailto:dbjena1973@gmail.com">dbjena1973@gmail.com</a></td>
<td>IndianOil</td>
<td></td>
<td>Pipelines</td>
</tr>
<tr>
<td>2</td>
<td>Ludwig Pfeiffer Hoch und Tiefbau GmbH Co KG</td>
<td><a href="mailto:sunir.99@gmail.com">sunir.99@gmail.com</a></td>
<td>IndianOil</td>
<td></td>
<td>Pipelines</td>
</tr>
<tr>
<td>3</td>
<td>Manuli Hydraulics Italia Srl</td>
<td><a href="mailto:francesco.scaglia@manulirubber.com">francesco.scaglia@manulirubber.com</a></td>
<td>IndianOil</td>
<td></td>
<td>Pipelines</td>
</tr>
</tbody>
</table>
Click here to view debarred bidder list against the portal

<table>
<thead>
<tr>
<th>S.No</th>
<th>Bidder Name</th>
<th>Login ID</th>
<th>Against Portal</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Bee Tee Enterprise</td>
<td><a href="mailto:foodhutcatering@gmail.com">foodhutcatering@gmail.com</a></td>
<td>Against Portal</td>
<td>26-Nov-2019</td>
<td>11-Nov-2021</td>
</tr>
<tr>
<td>2</td>
<td>EUROPEM NV</td>
<td><a href="mailto:india@euro-pem.com">india@euro-pem.com</a></td>
<td>Against Portal</td>
<td>01-Jan-2020</td>
<td>06-Aug-2022</td>
</tr>
<tr>
<td>3</td>
<td>PREMJEET KUMAR</td>
<td><a href="mailto:premjeet.pk100@rediffmail.com">premjeet.pk100@rediffmail.com</a></td>
<td>Against Portal</td>
<td>04-Dec-2019</td>
<td>02-Dec-2021</td>
</tr>
</tbody>
</table>
TO SEARCH DEBARRED BIDDERS ON THE DEDICATED NIC EPROCUREMENT PORTAL

(WITH DEPT. USER’S LOGIN)
Enter Login ID, Captcha and click on login.

Login as a Dept. User

Login ID: judep3@nic.in
Captcha: TJSUFF
Enter the password and captcha, then proceed.
Welcome Usha Saxena Dep3 [udep3@nic.in],

1. You have registered with DSC. Please insert your DSC card / e-Token for authentication.
2. Click the 'Login' button to proceed.

<table>
<thead>
<tr>
<th>S.No</th>
<th>Alias Name</th>
<th>Serial No.</th>
<th>Certificate Type</th>
<th>Expiry Date</th>
<th>Type</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>USHA SAXENA</td>
<td>53 86 ed 00</td>
<td>Signing</td>
<td>11-Dec-2019 01:15 PM</td>
<td>Class 2</td>
<td>Critical</td>
</tr>
<tr>
<td>2</td>
<td>USHA SAXENA</td>
<td>53 86 ec fe</td>
<td>Encipherment</td>
<td>11-Dec-2019 01:15 PM</td>
<td>Class 2</td>
<td>Critical</td>
</tr>
</tbody>
</table>

Click on login

If the 'Login' button is not appearing in this screen, perform the following checks:
1. Java Run Time Environment (JRE) 1.8 or above should be installed.
2. DSC drivers are already installed from the resource CD.
3. The DSC smart card / token must be plugged in with the system's USB port / smart card reader.
Enter DSC PIN
Welcome Usha Saxena Dep3.

Roles: Procurement Officer Admin, Procurement Officer Opener, Procurement Officer Evaluator, Procurement Officer Publisher, Dept Reports, Post Tender Admin

Announcements

User Dashboard
Click on Debar User option
To Search debarred bidders select any search criteria

1. Select Tender Category
2. Click on Search
Debarred bidder’s list displayed

### Debarred User List

<table>
<thead>
<tr>
<th>S.No</th>
<th>Login ID</th>
<th>Debar Type</th>
<th>Start Date</th>
<th>End Date</th>
<th>Published Date</th>
<th>View</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td><a href="mailto:vijaya.rayala@nalcoindia.co.in">vijaya.rayala@nalcoindia.co.in</a></td>
<td>Product Category</td>
<td>05-Nov-2019 00:00</td>
<td>31-Dec-2019 23:59</td>
<td>05-Nov-2019 10:40 AM</td>
<td></td>
</tr>
</tbody>
</table>

### Debarred PAN List

<table>
<thead>
<tr>
<th>S.No</th>
<th>PAN Number</th>
<th>Debar Type</th>
<th>Start Date</th>
<th>End Date</th>
<th>Published Date</th>
<th>View</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*No Record Found.*
### Debarred bidder’s details

**Personal Details**
- Login ID: vijaya.rayala@nalcoindia.co.in
- Name: V. Rayala
- Correspondence Email: vijaya.rayala@nalcoindia.co.in

**Debarment Type Details**
- Debarment Type: 
  - Product Category: 
- Tender Category: 
  - Services: 
  - Consultancy: 

**Debarment Details**
- Debarment Scope: 
  - Department: 
  - Breach of code of Integrity: 
- Provision under which debarred: 
- Debarment Start Date: 05-Nov-2019
- Debarment End Date: 31-Dec-2019
- Debarment order no: 01
- Debarment order Date: 05-Nov-2019
- Order Issued By: AB
- Reason For Debarment: ABCD
- Unique Debarment ID: JHVGOUHLU

---

**Notes:**
- The screenshot shows a section of a government procurement system interface with a focus on debarred bidder details. The details include personal information, debarment type, and specific debarment details such as scope, start and end dates, and reasons for debarment.
HOW TO DEBAR BIDDER

1. PROCESS OF DEBARMENT FOR THE ORGANIZATIONS THOSE ARE USING OTHER EPROCUREMENT SOFTWARE

2. PROCESS OF DEBARMENT FOR ORGANISATION THOSE ARE USING NIC EPROCUREMENT SOFTWARE
1. PROCESS OF DEBARMENT FOR THE ORGANIZATIONS THOSE ARE USING OTHER EPROCUREMENT SOFTWARE
Open CPPP XLM login page with URL: https://eprocure.gov.in/cppp/user/login
Enter the login id, password and captcha
User Dashboard
1. Fill the details of the bidder to be debarred
2. Enter the Debarment details
3. Enter the Debarment duration such as Debarred start and end date

4. Enter the product category and description against which bidder will be debarred
5. Enter the debarment office order number and issued by and then upload the document

6. Click on Submit
2. PROCESS OF DEBARMENT FOR ORGANISATION THOSE ARE USING NIC EPROCUREMENT SOFTWARE
Enter Login ID, Captcha and click on login

<table>
<thead>
<tr>
<th>Tender Title</th>
<th>Reference No</th>
<th>Closing Date</th>
<th>Bid Opening Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Supply Computer, Printer And UPS</td>
<td>NIC/12NOV/101</td>
<td>18-Nov-2019 03:00 PM</td>
<td>18-Nov-2019 03:00 PM</td>
</tr>
<tr>
<td>2. SUPPLY OF PRINTERS</td>
<td>CIAL/TENDER/1811</td>
<td>18-Nov-2019 04:00 PM</td>
<td>18-Nov-2019 04:30 PM</td>
</tr>
</tbody>
</table>

Latest Tenders updates every 15 mins.

<table>
<thead>
<tr>
<th>Corrigendum Title</th>
<th>Reference No</th>
<th>Closing Date</th>
<th>Bid Opening Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data extension</td>
<td>TEST1001</td>
<td>18-Nov-2019 10:00 AM</td>
<td>18-Nov-2019 01:00 PM</td>
</tr>
</tbody>
</table>

Latest Corrigendum updates every 15 mins.
Enter the password and captcha, then proceed.
Welcome Usha Saxena Dep3 [udep3@nic.in],

1. You have registered with DSC. Please insert your DSC card / e-Token for authentication.
2. Click the 'Login' button to proceed.

<table>
<thead>
<tr>
<th>S.No</th>
<th>Alias Name</th>
<th>Serial No.</th>
<th>Certificate Type</th>
<th>Expiry Date</th>
<th>Type</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>USHA SAXENA</td>
<td>53 86 ed 00</td>
<td>Signing</td>
<td>11-Dec-2019 01:15 PM</td>
<td>Class 2</td>
<td>Critical</td>
</tr>
<tr>
<td>2.</td>
<td>USHA SAXENA</td>
<td>53 86 ec fe</td>
<td>Encipherment</td>
<td>11-Dec-2019 01:15 PM</td>
<td>Class 2</td>
<td>Critical</td>
</tr>
</tbody>
</table>

If the 'Login' button is not appearing in this screen, perform the following checks:
1. Java Run Time Environment (JRE) 1.8 or above should be installed.
2. DSC drivers should be installed from the resource CD.
3. The DSC smart card / token must be plugged in with the system's USB port / smart card reader.
Enter DSC PIN
Welcome Usha Saxena Dep3,

Roles: Procurement Officer Admin, Procurement Officer Opener, Procurement Officer Evaluator, Procurement Officer Publisher, Dept Reports, Post Tender Admin

Click here

User Dashboard
To debar bidder by using bidder’s Login ID or bidder’s Name
Debar bidder list for which action has already taken and it is pending for publishing.
Search the bidder either by login id or user name registered on the portal to be debarred.
Click on Action
Select the Debarment Type
(A) TO DEBAR BIDDER AGAINST PORTAL

If the Bidder is debarred against portal, then the same would not be able to participate in any Tender published on that portal
Select Debarment Type as Against Portal
1. Choose scope of Debarment from the drop down
2. Select provision under which debarred

- Select -
  - Breach of code of Integrity
  - Prevention of Corruption Act 1988
3. Debarment Start date will be the current date by default.

4. Enter Debarment Order no.

5. Enter Designation of the person who has issued the debarment order.

6. Enter reason for Debarment.

7. Enter the unique file number as debarment Id.
8. Select the end date of the debarment, which indicates that the bidder can participate in the bidding activity after that period.

9. Select the Debarment Order Date.

10. Click on Next.
Click here to publish the debarment.
Bidder debarred against portal successfully
(B) TO DEBAR BIDDER AGAINST TENDER CATEGORY

If the Bidder is debarred against Tender Category, then the same would not be able to participate in any Tender published under the particular Tender Category on that portal.
Select the Debarment Type as Tender Category
Select the tender category, i.e., Goods/Works/Services.

Fill all the debarment details.

Click on Next.
Click here to publish the debarment
Bidder debarred against Tender Category (i.e. works) successfully
(C) TO DEBAR BIDDER AGAINST PRODUCT CATEGORY

If the Bidder is debarred against Product Category, then the same would not be able to participate in any Tender published under the particular Product Category on that portal for the given debarred duration.
Select the Debarment Type as Product Category
Select the Tender Category

Select Debarment Type
- Against Portal
- Tender Category
- Product Category
- Organisation

Select Tender Category
- Goods
- Services
- Works
Select the Product Category
Fill all the required debarment details

Click on Next
Click here to publish the debarment
Bidder debarred against Product Category successfully.
(D) TO DEBAR BIDDER AGAINST ORGANISATION

If the Bidder is debarred against Organisation, then the same would not be able to participate in any Tender published by the Organisation on that portal.

Suppose Once the Bidder is debarred, say from the unit at Division Level, then the bidder would not be able to participate in the Tenders of that Division and its below level units for a given debarred duration.
Select the Debarment Type as Organisation.
Select the organisation

Fill all the required debarment details
**Personal Details**

<table>
<thead>
<tr>
<th>Login ID</th>
<th><a href="mailto:ubidder4@nic.in">ubidder4@nic.in</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Usha Bidder4</td>
</tr>
<tr>
<td>Correspondence Email</td>
<td>[removed]</td>
</tr>
</tbody>
</table>

**Debarment Type Details**

<table>
<thead>
<tr>
<th>Debarment Type</th>
<th>Organisation Chain</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organisation Chain</td>
<td>J and K State</td>
</tr>
</tbody>
</table>

**Debarment Details**

<table>
<thead>
<tr>
<th>Debarment Scope</th>
<th>Department</th>
<th>Reason For Debarment</th>
<th>Work not initiated after tender was awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Breach of code of Integrity</td>
<td>Unique Debarment ID</td>
<td>3232/Nov/2019</td>
</tr>
<tr>
<td>Debarment Start Date</td>
<td>18-Nov-2019</td>
<td>Debarment End Date</td>
<td>30-Nov-2019</td>
</tr>
<tr>
<td>Debarment order no</td>
<td>5656/Digitisation/2019</td>
<td>Debarment order Date</td>
<td>18-Nov-2019</td>
</tr>
<tr>
<td>Order Issued By</td>
<td>Director TPS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Actions**

- [Back](#)
- [Publish Debarment](#)

---

Click here to publish the debarment.
Bidder debarred against organisation successfully
TIA can also debar the bidder by bidder’s PAN Number mentioned on the portal
Click here to debar user by his PAN number
Enter bidder PAN Number and then Search

Do the same process to debar bidder against PAN number as specified in the above slides for the login id.
To participate in Tender, Bidder may login on the portal with login id and password
Enter Login ID, Captcha and click on login.
Enter password and captcha, then proceed
Welcome Usha Bidder4 [ubidder4@nic.in],

1. You have registered with DSC. Please insert your DSC card / e-Token for authentication.
2. Click the 'Login' button to proceed.

<table>
<thead>
<tr>
<th>S.No</th>
<th>Alias Name</th>
<th>Serial No</th>
<th>Certificate Type</th>
<th>Expiry Date</th>
<th>Type</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>USHA SAXENA</td>
<td>23 db d2 a2 01 0a 4c 80</td>
<td>Signing</td>
<td>24-Jun-2021 02:16 PM</td>
<td>Class 3</td>
<td>Live</td>
</tr>
</tbody>
</table>

If the 'Login' button is not appearing in this screen, perform the following checks:
1. Java Run Time Environment (JRE) 1.8 or above should be installed.
2. DSC drivers should be installed from the resource CD.
3. The DSC smart card / e-Token must be plugged in with the system's USB port / smart card reader.

Click on login
Enter DSC PIN
Welcome Usha Bidder4,

Roles: Tenderer

Announcements

The Bid Openers type 2 of 2 will be discontinued from 1st March 2020 onwards
BIDDER PARTICIPATION SCREEN
(If Debarred Against Portal)

If the Bidder is Debarred against portal, then system will not allow the Bidder to participate in any Tender published on that portal within the given debarment period.
Click on Search Active Tender
Enter any one Search criteria to search the Tender

Click on Search
Select the Tender

Click here to add the Tender to favourite list
Error message shown to the bidder while participating in any Tender published on the portal for which he is debarred.
BIDDER PARTICIPATION SCREEN
(IF DEBARRED AGAINST TENDER CATEGORY)

If the Bidder is Debarred against Tender Category, then system will not allow the Bidder to participate in any Tender published under that particular Tender Category on the portal for the given time period.
Enter any one Search criteria to search the Tender

Searching for the tender published under works Tender Category

Click on Search
Select the Tender

Click here to add the Tender to favourite list
Error message shown to the bidder while participating in any Tender with Tender Category in which he is debarred
If the Bidder is Debarred against Product Category, system will not allow the Bidder to participate in any Tender published under that particular Product Category on the portal for the given debarred duration.
Enter any one Search criteria to search the Tender

Searching for the tender published on particular product Category

Bidder’s Account
Click on Search
Select the Tender

Click here to add the Tender to favourite list
Error message shown to the bidder while participating in any Tender with Product Category in which he is debarred
BIDDER PARTICIPATION SCREEN
(IF DEBARRED AGAINST ORGANISATION)

If the Bidder is Debarred against Organisation, then system will not allow the Bidder to participate in any Tender published by that Organisation on the portal for the given debarred duration.
Enter any one Search criteria to search the Tender

Click on Search
Select the Tender

Click here to add the Tender to favourite list

<table>
<thead>
<tr>
<th>S.No</th>
<th>Tender ID</th>
<th>Tender Title</th>
<th>Tender Reference Number</th>
<th>Product Category</th>
<th>Value in ☺</th>
<th>Favorite</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>2019_JK_67096_1</td>
<td>Supply of desktops</td>
<td>eNIT 01 Information 2019-20</td>
<td>Computer- H/W</td>
<td>NA</td>
<td>✔️</td>
</tr>
</tbody>
</table>
Error message shown to the bidder while participating in any Tender of that Organisation for which he is debarred
Debar the bidder by selecting any of the debarment type and proceed further.
BIDDER PARTICIPATION SCREEN
(If Debarred by PAN Number)

After Debarment of Bidder by his PAN Number for required Debarment Type, system will not allow the Bidder to participate in the Tender as per the selected Debarment Type.
Enter any one Search criteria to search the Tender Bidder’s Account

Click on Search
Select the Tender

Click here to add the Tender to favourite list

<table>
<thead>
<tr>
<th>S.No</th>
<th>Tender ID</th>
<th>Tender Title</th>
<th>Tender Reference Number</th>
<th>Product Category</th>
<th>Value in ₹</th>
<th>Favorite</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>2019_Assam_67012_1</td>
<td>Procurement of Equipments for Multidisciplinary Research Unit At SMCH</td>
<td>SMC/MRU/IFB/12</td>
<td>Medical Equipments/Waste</td>
<td>5000000</td>
<td>✓</td>
</tr>
</tbody>
</table>
Error message shown to the bidder while participating in the Tender:

Your PAN has been debarred from participating in this tender 2019_Assam_67012_1.
BIDDER DEBARMENT REVOCATION

Debarred bidder can be revoked by the Application Admin only.
Enter the App Admin login id and fill the captcha.
Enter the Password, captcha and proceed
Click on the login and enter the DSC PIN
Welcome Appadmin NIC,

Roles: Application Admin, Admin Reports

Announcements

App Admin Dashboard
To revoke debarred bidder, click here
Specify any one search criteria to search the Bidder

1. Mention the login id of the debarred bidder

2. Click on Search
Click on Action tab
1. Mention the reason of revocation here

2. Click on Revoke Debarment
Debarred Bidder Revoked Successfully
Thank You