

**Web-learning sessions on CPP Portal in the month of May and June 2020**

To facilitate seamless integration and adoption of the CPP Portal, NIC is conducting web-learning sessions. Detailed schedule of sessions starting 1<sup>st</sup> May to 30<sup>th</sup> June 2020, to impart training on e-Procurement on the **Central Public Procurement (CPPP)** Portal is given below.

Users from all Government of India Ministries, Departments, their attached / subordinate offices, Central Public Sector Enterprises (CPSEs), autonomous or statutory bodies join any of these training sessions.

**Training Schedule**

Day	Dates	Time	Topic
Monday	4, 11 and 18 <b>May</b> 2020	2:30 PM to 4:30 PM	Creation of Nodal and User Accounts / Drafting of Tender Document as per eProcurement & Creation of Bill of Quantity (BoQ) with Samples
	1, 8, 15, 22 and 29 <b>June</b> 2020		
Tuesday	5, 12, 19 and 26 <b>May</b> 2020	2:30 PM to 4:30 PM	Creation and Publishing of tender enquiries on CPP Portal
	2, 9, 16, 23 and 30 <b>June</b> 2020		
Wednesday	6, 13, 20 and 27 <b>May</b> 2020	2:30 PM to 4:30 PM	Opening and Evaluation of Technical Bids and Financial Bids and AOC
	3, 10, 17 and 24 <b>June</b> 2020		
Thursday	14, 21 and 28 <b>May</b> 2020	2:30 PM to 4:30 PM	Bidder Training - Registration , DSC Enrollment and Submission of online bids
	4, 11, 18 and 25 <b>June</b> 2020		
Friday	1, 8, 15, 22 and 29 <b>May</b> 2020	2:30 PM to 4:30 PM	Tender cum Auction Process
	5, 12, 19 and 26 <b>June</b> 2020		

**Pre-requisites to attend the training session:**

Minimum Hardware / Software Requirements:

1. Hardware: 1.5 GHz CPU & 512 MB RAM.
2. OS: Linux, Windows, MAC, iPad, Android OS.
3. Internet Access: At least 512 Kbps.
4. Speakers or headphones.
5. Microphone (in case the users want to ask questions through voice-chat).
6. Supported Browser: Firefox, and Google Chrome.
7. Flash Player  
(<http://get.adobe.com/flashplayer/otherversions/>)
8. Java Run Time Environment.

**How to join the training session:**

1. Open the site <http://webcon.nic.in>
2. Select Meeting “**Training on central Public procurement portal**” from dropdown, enter your “Email ID ” in name field.
3. Enter password **Guest123\$** for selected meeting and enter the captcha.
4. Click on Join Button and select “Listen only” mode.
5. You are requested to login 15 minutes before each session, to ensure that the video and audio is working.
6. For any troubleshooting, please refer to the user manual available at the URL <https://eprocure.gov.in/cppp/trainingdisp>

# USER GUIDE FOR WEBCON i-Meeting PORTAL

## Minimum System requirement:

- **Operating System Supported :** Linux, Windows, MAC, iPad, Android OS
- **Supported Browser:** Firefox, and Google Chrome.
- **Flash Player** ( <http://get.adobe.com/flashplayer/otherversions/>)
- **Java Run Time Environment**
- **Head phone**

## How to Connect Webcon i-Meeting Portal

1. Open Website <http://webcon.nic.in>

**NIC**  
NATIONAL INFORMATION CENTRE  
FOR E-LEARNING PROFESSIONALS

**WebconLive**  
NIC eLearning Services

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# Webcon

Built For Online Learning

## Web learning

There had been a growing need for more innovative methods for conducting seminars, training's, and conferencing with desired operational efficiency, confidentiality, security and cost effectiveness to cope up with the rapidly increasing frequency. The delivery of a learning, training or education program by electronic means, eLearning involves the use of a computer or electronic device to provide training, educational or learning material. For an organization to function effectively & efficiently, it needs to constantly update knowledge base of employees.

### WebCon Meeting

Meeting: Evolving technology around Compute, Storage ar \*

Name:

Password:

Captcha: e9b739

2. Select Meeting name from Meeting tab
3. Enter your Name in name field.
4. Enter password for selected meeting and captcha.
5. Click On join Button.

The image shows a screenshot of the WebconLive website. At the top left is the NIC logo with the text 'NIC' and 'National Institute of Computer Graphics'. At the top right is the 'WebconLive' logo with 'NIC eLearning Services' underneath. A navigation bar contains links for 'Home', 'About NIC', 'Recorded Session', 'Raw Data', 'User Guide', and 'Contact Us'. The main banner features the 'Webcon' logo in large red letters with 'Built For Online Learning' below it, and a graphic of a computer monitor and laptop with various icons. Below the banner is a section titled 'Web learning' with a paragraph of text. To the right of this text is a 'WebCon Meeting' registration form. A blue-bordered callout box highlights the form, with red arrows pointing to specific fields and a 'Join' button. To the right of the callout box are five blue buttons with white text: 'Meeting name', 'Your name', 'Password', 'Captcha', and 'Click Join'.

**NIC**  
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**WebCon Meeting**

Meeting: Evolving technology around Compute, Storage and \*

Name:

Password:

Captcha: u8b/39

Join

Meeting name

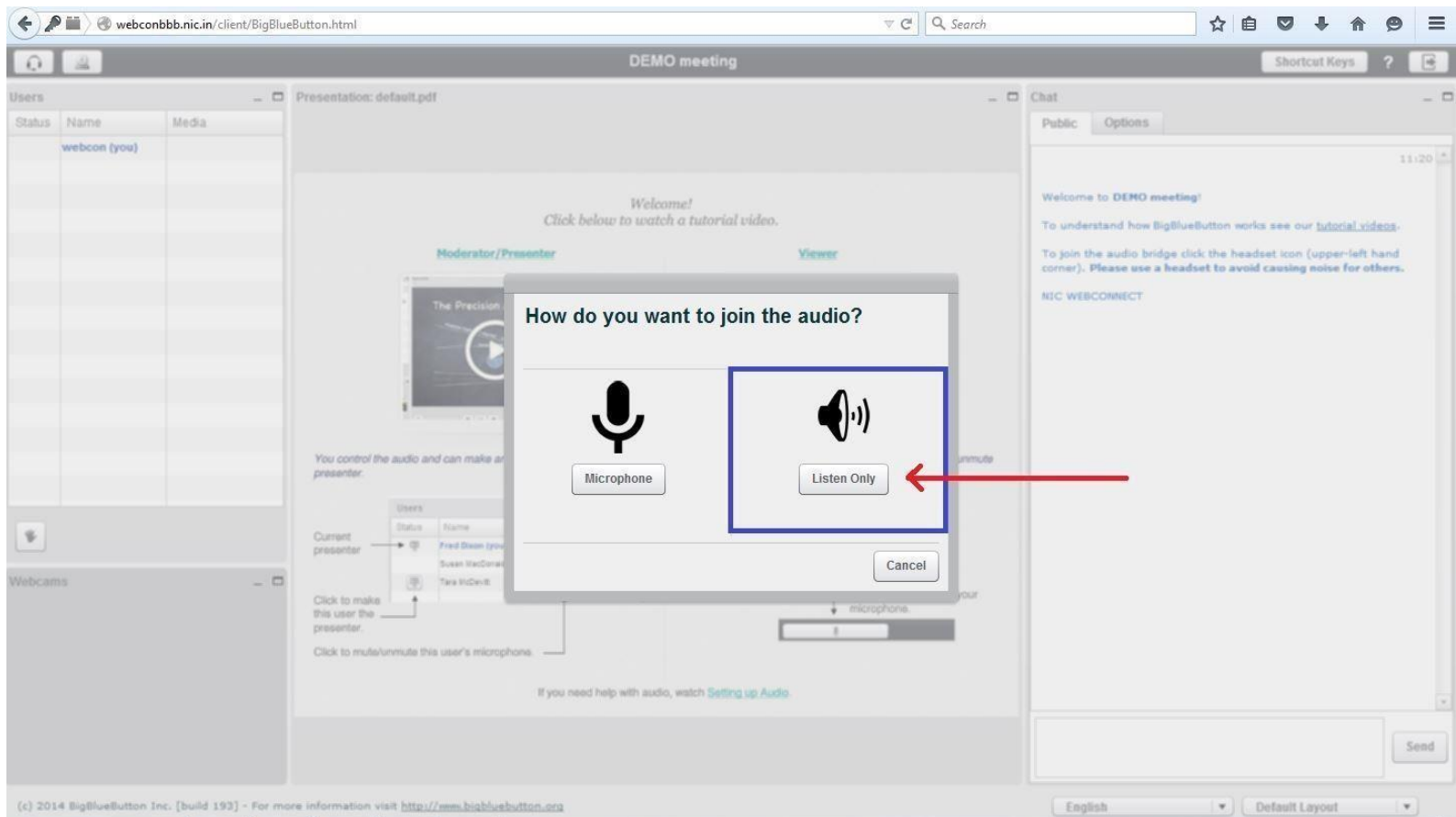
Your name

Password

Captcha

Click Join

## 6. Select Listen only mode.



Headphone Icon

Headphone Status

Change View Layout

Logout Button

