**Web-learning sessions on CPP Portal in the month of July and August 2020**

To facilitate seamless integration and adoption of the CPP Portal, NIC is conducting web-learning sessions. Detailed schedule of sessions starting 1st July to 31st August 2020, to impart training on e-Procurement on the **Central Public Procurement (CPPP) Portal** is given below.

Users from all Government of India Ministries, Departments, their attached / subordinate offices, Central Public Sector Enterprises (CPSEs), autonomous or statutory bodies join any of these training sessions.

**Training Schedule**

<table>
<thead>
<tr>
<th>Day</th>
<th>Dates</th>
<th>Time</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>6, 13, 20 and 27 <strong>July</strong> 2020 3, 10, 17, 24 and 31 <strong>August</strong> 2020</td>
<td>2:30 PM to 4:30 PM</td>
<td>Creation of Nodal and User Accounts / Drafting of Tender Document as per eProcurement &amp; Creation of Bill of Quantity (BoQ) with Samples</td>
</tr>
<tr>
<td>Tuesday</td>
<td>7, 14, 21 and 28 <strong>July</strong> 2020 4, 11, 18 and 25 <strong>August</strong> 2020</td>
<td>2:30 PM to 4:30 PM</td>
<td>Creation and Publishing of tender enquiries on CPP Portal</td>
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<tr>
<td>Wednesday</td>
<td>1, 8, 15, 22 and 29 <strong>July</strong> 2020 5, 19 and 26 <strong>August</strong> 2020</td>
<td>2:30 PM to 4:30 PM</td>
<td>Opening and Evaluation of Technical Bids and Financial Bids and AOC</td>
</tr>
<tr>
<td>Thursday</td>
<td>2, 9, 16, 23 and 30 <strong>July</strong> 2020 6, 13, 20 and 27 <strong>August</strong> 2020</td>
<td>2:30 PM to 4:30 PM</td>
<td>Bidder Training - Registration, DSC Enrollment and Submission of online bids</td>
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<tr>
<td>Friday</td>
<td>3, 10, 17, 24 and 31 <strong>July</strong> 2020 7, 14, 21 and 28 <strong>August</strong> 2020</td>
<td>2:30 PM to 4:30 PM</td>
<td>Tender cum Auction Process</td>
</tr>
</tbody>
</table>

**Pre-requisites to attend the training session:**

- Minimum Hardware / Software Requirements:
  1. Hardware: 1.5 GHz CPU & 512 MB RAM.
  2. OS: Linux, Windows, MAC, iPad, Android OS.
  3. Internet Access: At least 512 Kbps.
  4. Speakers or headphones.
  5. Microphone (in case the users want to ask questions through voice-chat).

**How to join the training session:**

1. Open the site [http://webcon.nic.in](http://webcon.nic.in)
2. Select Meeting “Training on central Public procurement portal” from dropdown, enter your “Email ID” in name field.
3. Enter password Guest123$ for selected meeting and enter the captcha.
4. Click on Join Button and select “Listen only” mode.
5. You are requested to login 15 minutes before each session, to ensure that the video and audio is working.
6. For any troubleshooting, please refer to the user manual available at the URL [https://eprocure.gov.in/cppp/trainingdisp](https://eprocure.gov.in/cppp/trainingdisp)

For any specific queries on Webcon Training, please send mail to ccpp-nic@nic.in
Minimum System requirement:

- **Operating System Supported**: Linux, Windows, MAC, iPAD, Android OS
- **Supported Browser**: Firefox, and Google Chrome.
- **Flash Player** (http://get.adobe.com/flashplayer/otherversions/)
- **Java Run Time Environment**
- **Head phone**

**How to Connect Webcon i-Meeting Portal**

1. Open Website http://webcon.nic.in
2. Select Meeting name from Meeting tab
3. Enter your Name in name field.
4. Enter password for selected meeting and captcha.
5. Click On join Button.
6. Select Listen only mode.