

**Web-learning sessions on CPP Portal in the month of
November and December 2020**



To facilitate seamless adoption of the CPP Portal across the country, NIC is conducting web-learning sessions. Detailed schedule of sessions starting 1st November to 31st December 2020, to impart training on e-Procurement on the **Central Public Procurement (CPPP)** Portal is given below. The same is applicable to all State Government / Union Territories / CPSEs / Pradhan Mantri Gram Sadak Yojana using the NIC eProcurement system GePNIC.

Users from all State Governments/ UTs / Government of India Ministries, Departments, their attached / subordinate offices, Central Public Sector Enterprises (CPSEs), autonomous or statutory bodies join any of these training sessions. One day session for Bidders is also available for guidance in Enrollment and bid submission process.

Training Schedule

Timing of the session is from 2:30 pm to 4:30 pm (Mon-Fri)

Day	Dates	Topic
Monday	2, 9, 16 and 23 November 2020	Creation of Price Bid: BOQ Mapping from available templates <ul style="list-style-type: none"> • Item Rate Template • Item Wise Template and Item wise Form Based Template • Percentage Template • Mixed Template • Multi-Currency Template • Item Rate and Item Wise Buy Back Template • Open for H1 Template Drafting of Tender Document as per eProcurement
	7, 14, 21 and 28 December 2020	
Tuesday	3, 10, 17 and 24 November 2020	<ul style="list-style-type: none"> • Creation of Nodal and User Accounts • Creation and Publishing of tender enquiries • Corrigendum's till Bid Opening Date/Time
	1, 8, 15, 22 and 29 December 2020	
Wednesday	4, 11, 18 and 25 November 2020	<ul style="list-style-type: none"> • Opening of Technical Bids • Evaluation of Technical Bids • Opening of Financial Bids • Comparative chart generation • Evaluation of Financial Bids • Award of Contract Corrigendum's after Bid Opening Date/Time till AOC
	2, 9, 16, 23 and 30 December 2020	

Thursday	5, 12, 19 and 26 November 2020	CPPP Home Page, CPPP eProc Home Page, Tender Status Bidder Training : <ul style="list-style-type: none"> • Bidder Enrollment • DSC mapping • Bidder Home Page • Bidder Account Details • Submission of online bids • Resubmission/Withdrawal of Bids • Bid Acknowledgement
	3, 10, 17, 24 and 31 December 2020	
Friday	6, 13, 20 and 27 November 2020	Tender cum Auction Process <ul style="list-style-type: none"> • Financial Opening – L1/H1 Amount • Bidder Elimination , if configured • Auction Creation Process and Live Bidding Process • Auction Conclusion • Financial Evaluation • Award of Contract
	4, 11 and 18 December 2020	

<p><u>Pre-requisites to attend the training session:</u></p> <p>Minimum Hardware / Software Requirements:</p> <ol style="list-style-type: none"> 1. Hardware: 1.5 GHz CPU & 512 MB RAM. 2. OS: Linux, Windows, MAC, iPAD, Android OS. 3. Internet Access: At least 512 Kbps. 4. Speakers or headphones. 5. Microphone (in case the users want to ask questions through voice-chat). 6. Supported Browser: Firefox, and Google Chrome. 7. Flash Player (http://get.adobe.com/flashplayer/otherversions/) 8. Java Run Time Environment. 	<p><u>How to join the training session:</u></p> <ol style="list-style-type: none"> 1. Open the site http://webcon.nic.in 2. Select Meeting “Training on central Public procurement portal” from dropdown, enter your “Email ID ” in name field. 3. Enter password Guest123\$ for selected meeting and enter the captcha. 4. Click on Join Button and select “Listen only” mode. 5. You are requested to login 15 minutes before each session, to ensure that the video and audio is working.
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User Guide to join the session is provided below. Pls go through the same in case of any issues.

In case of any further issues related to above topics, pls contact 24X7 Helpdesk at 0120-4200 462 , 0120-4001 002 , 0120-4001 005 and 0120-6277 787 or mail to support-eproc@nic.in

USER GUIDE FOR WEBCON i-Meeting PORTAL

Minimum System requirement:

- **Operating System Supported :** Linux, Windows, MAC, iPad, Android OS
- **Supported Browser:** Firefox, and Google Chrome.
- **Flash Player** (<http://get.adobe.com/flashplayer/otherversions/>)
- **Java Run Time Environment**
- **Head phone**

How to Connect Webcon i-Meeting Portal

1. Open Website <http://webcon.nic.in>

The screenshot displays the WebconLive website interface. At the top left is the NIC logo (National Informatics Centre) and at the top right is the WebconLive logo (NIC eLearning Services). A navigation menu includes Home, About NIC, Recorded Session, Raw Data, User Guide, and Contact Us. The main banner features the text 'Webcon Built For Online Learning' with an illustration of a computer monitor and a laptop. Below the banner, the 'Web learning' section contains a paragraph about the need for innovative methods for seminars and training. To the right, the 'WebCon Meeting' registration form includes fields for Meeting (a dropdown menu), Name, Password, and Captcha (displaying 'e9b739'), and a 'Join' button.

NIC
NATIONAL
INFORMATICS CENTRE
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WebconLive
NIC eLearning Services

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Webcon

Built For Online Learning

Web learning

There had been a growing need for more innovative methods for conducting seminars, training's, and conferencing with desired operational efficiency, confidentiality, security and cost effectiveness to cope up with the rapidly increasing frequency. The delivery of a learning, training or education program by electronic means, eLearning involves the use of a computer or electronic device to provide training, educational or learning material. For an organization to function effectively & efficiently, it needs to constantly update knowledge base of employees.

WebCon Meeting

Meeting:
Evolving technology around Comput. Storage ar *

Name:

Password:

Captcha:
e9b739

2. Select Meeting name from Meeting tab
3. Enter your Name in name field.
4. Enter password for selected meeting and captcha.
5. Click On join Button.

The screenshot displays the WebconLive website. At the top left is the NIC logo with the text 'NIC' and 'National Institute of Computer Graphics'. To the right is the 'WebconLive' logo with 'NIC eLearning Services' underneath. A navigation bar contains links: Home, About NIC, Recorded Session, Raw Data, User Guide, and Contact Us. Below the navigation bar is a banner with the text 'Webcon Built For Online Learning' and an illustration of a computer monitor and laptop with various icons. The main content area is titled 'Web learning' and contains a paragraph of text. To the right of the text is a 'WebCon Meeting' form with five input fields and a 'Join' button. Red arrows point from the form fields to labels on the right: 'Meeting name', 'Your name', 'Password', 'Captcha', and 'Click Join'.

Web learning

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WebCon Meeting

Meeting: Evolving technology around Compute, Storage ar *

Name:

Password:

Captcha: u8b/39

Join

Meeting name

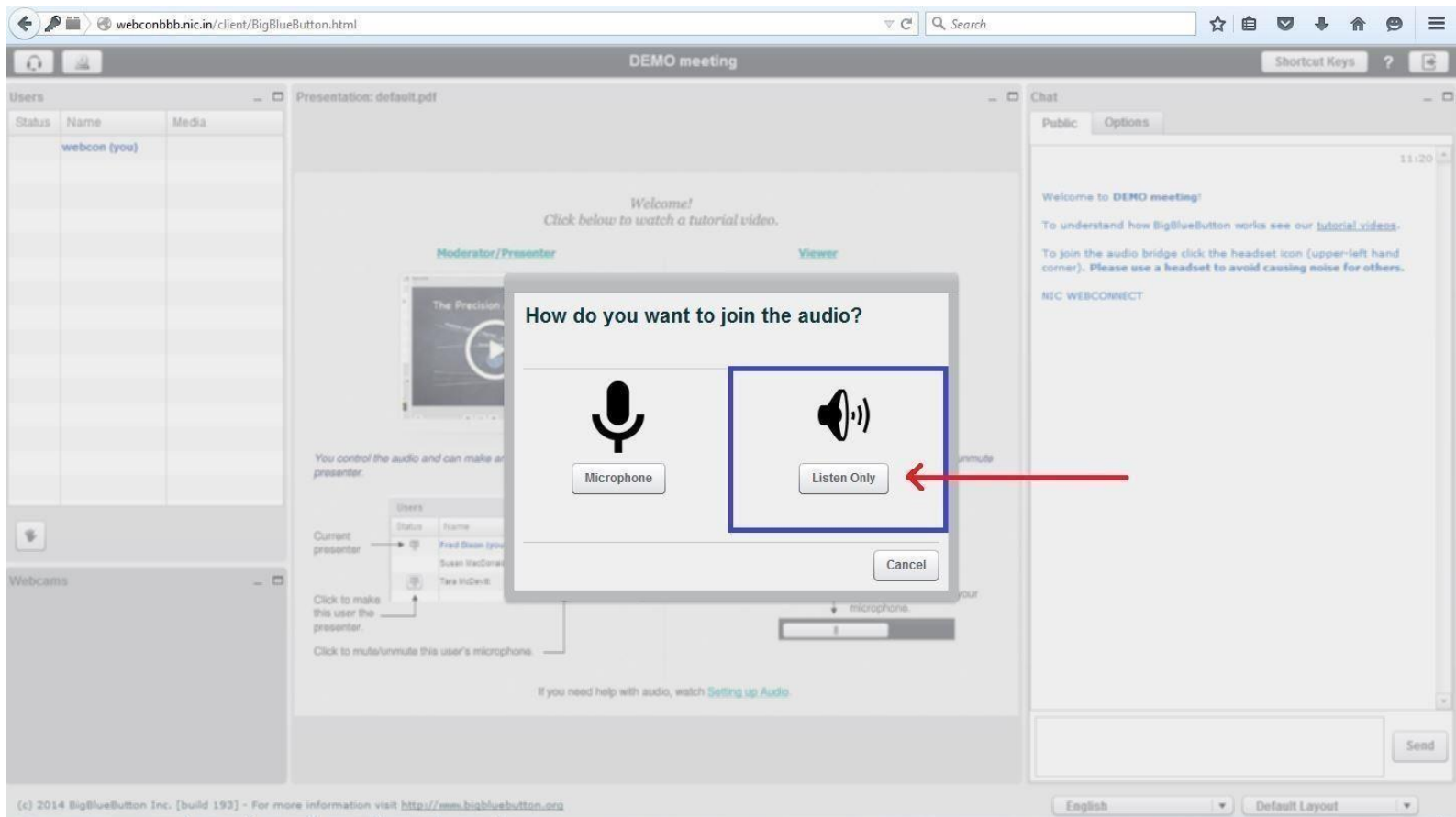
Your name

Password

Captcha

Click Join

6. Select Listen only mode.



Headphone Icon

Headphone Status

Change View Layout

Logout Button

