Web-learning sessions on CPP Portal in the month of January and February 2020

To facilitate seamless integration and adoption of the CPP Portal, NIC is conducting web-learning sessions. Detailed schedule of sessions starting 1st January to 29th February 2020, to impart training on e-Procurement on the **Central Public Procurement** (CPPP) Portal is given below.

Users from all Government of India Ministries, Departments, their attached / subordinate offices, Central Public Sector Enterprises (CPSEs), autonomous or statutory bodies join any of these training sessions.

Training Schedule

Day	Dates	Time	Торіс
Monday	6, 13, 20 and 27 January 2020	2:30 PM to 4:30 PM	Creation of Nodal and User Accounts / Drafting of Tender Document as per eProcurement & Creation of Bill of Quantity (BoQ) with Samples
	3, 10, 17 and 24 February 2020		
Tuesday	7, 14, 21 and 28 January 2020	2:30 PM to 4:30 PM	Creation and Publishing of tender enquiries on CPP Portal
	4, 11, 18 and 25 February 2020		
Wednesday	1, 8, 15, 22 and 29 January 2020	2:30 PM to 4:30 PM	Opening and Evaluation of Technical Bids and Financial Bids and AOC
	5, 12, 19 and 26 February 2020		
Thursday	2, 9, 16, 23 and 30 January 2020	2:30 PM to 4:30 PM	Bidder Training - Registration , DSC Enrollment and Submission of online bids
	6, 13, 20 and 27 February 2020		
Friday	3, 10, 17, 24 and 31 January 2020	2:30 PM to 4:30 PM	Tender cum Auction Process
	7, 14, 21 and 28 February 2020		

Pre-requisites to attend the training session:

Minimum Hardware / Software Requirements:

- 1. Hardware: 1.5 GHz CPU & 512 MB RAM.
- 2. OS: Linux, Windows, MAC, iPAD, Android OS.
- 3. Internet Access: At least 512 Kbps.
- 4. Speakers or headphones.
- 5. Microphone (in case the users want to ask questions through voice-chat).
- 6. Supported Browser: Firefox, and Google Chrome.
- 7. Flash Player

(http://get.adobe.com/flashplayer/otherversions/)

8. Java Run Time Environment.

How to join the training session:

- 1. Open the site http://webcon.nic.in
- 2. Select Meeting "Training on central Public

procurement portal" from dropdown, enter your "Email

ID" in name field.

- 3. Enter password **Guest123**\$ for selected meeting and enter the captcha.
- 4. Click on Join Button and select "Listen only" mode.
- 5. You are requested to login 15 minutes before each session, to ensure that the video and audio is working.
- 6. For any troubleshooting, please refer to the user manual available at the URL _

https://eprocure.gov.in/cppp/trainingdisp

For any specific queries on Webcon Training, please send mail to cppp-nic@nic.in

USER GUIDE FOR WEBCON i-Meeting PORTAL

Minimum System requirement:

- Operating System Supported : Linux, Windows, MAC, iPAD, Android OS
- **Supported Browser**: Firefox, and Google Chrome.
- Flash Player (http://get.adobe.com/flashplayer/otherversions/)
- Java Run Time Environment
- Head phone

How to Connect Webcon i-Meeting Portal

1. Open Website http://webcon.nic.in



- 2. Select Meeting name from Meeting tab
- 3. Enter your Name in name field.
- 4. Enter password for selected meeting and captcha.
- 5. Click On join Button.



6. Select Listen only mode.

