

Web-learning sessions on CPP Portal for
3rd Week of April 2021



To facilitate seamless adoption of the CPP Portal across the country, NIC is conducting web-learning sessions. Detailed schedule of sessions starting 12th April to 16th April 2021, to impart training on e-Procurement on the **Central Public Procurement (CPPP)** Portal is given below. The same is applicable to all State Government/Union Territories/CPSEs/Pradhan Mantri Gram Sadak Yojana using the NIC eProcurement system GePNIC.

Users from all State Governments/ UTs / Government of India Ministries, Departments, their attached /subordinate offices, Central Public Sector Enterprises (CPSEs), autonomous or statutory bodies join any of these training sessions. One day session for Bidders is also available for guidance in Enrollment and bid submission process.

Training Schedule

Timing of the session is from 2:30 pm to 4:30 pm (Mon-Fri)

Day	Topic	Joining Details
Monday 12-04-2021	Creation of Price Bid: BOQ Mapping from available templates - Item RateTemplate - Item Wise Template and Item wiseFormBasedTemplate - PercentageTemplate - MixedTemplate - Multi-CurrencyTemplate - Item Rate and Item Wise BuyBack Template - Open for H1Template	Joining Link: https://nicmeet.nic.in/account/join-vc?key=3c3163d4-783f-4767-ad29-5594674b2c6e9771 Use PIN: 120421 to join the above mentioned VC.
Tuesday 13-04-2021	- Creation of Nodal and User Accounts - Creation and Publishing of tender Enquiries - Corrigendum's till Bid Opening Date/Time	Joining Link: https://nicmeet.nic.in/account/join-vc?key=052f6f80-5ca1-4463-9db2-15d44c4d75ee5377 Use PIN: 130421 to join the above mentioned VC.

Thursday 15-04-2021	CPPP Home Page, CPPP eProc Home Page, Tender Status Bidder Training : • Bidder Enrollment • DSC mapping • Bidder Home Page • Bidder Account Details • Submission of online bids • Resubmission/Withdrawal of Bids • Bid Acknowledgement	Joining Link: https://nicmeet.nic.in/account/join-vc?key=e9e47229-068d-4bf4-a2ba-05cde12433133309 Use PIN: 150421 to join the above mentioned VC.
Friday 16-04-2021	Tender cum Auction Process • Financial Opening – L1/H1Amount • Bidder Elimination , if configured • Auction Creation Process and Live Bidding Process • Auction Conclusion • Financial Evaluation • Award of Contract.	Joining Link: https://nicmeet.nic.in/account/join-vc?key=686d3d48-bab3-4206-b631-c644196183d07279 Use PIN: 160421 to join the above mentioned VC.

<u>Pre-requisites to attend the trainingsession:</u> Minimum Hardware / SoftwareRequirements: 1. Hardware: 1.5 GHz CPU & 512 MBRAM. 2. OS: Linux, Windows, MAC, iPad, Android OS. 3. Internet Access: At least 512Kbps. 4. Speakers orheadphones. 5. Microphone (in case the users want to ask questions throughvoice-chat). 6. Supported Browser: Firefox, and Google Chrome.	<u>How to join the training session:</u> 1. Pls click on “Joining Link” for respective Date available under Joining Details heading. 2. Please sign in with your credentials:Email or Mobile. 3. Enter PIN for selected meeting and enter thecaptcha. 4. You are requested to login 15 minutes beforeeachsession,toensurethatthevideo and audio isworking.
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In case of any further issues related to above topics, pls contact 24X7 Helpdesk at 0120-4200 462, 0120-4001 002, 0120-4001 005 and 0120-6277 787 or mail tosupport-eproc@nic.in