

**Web-learning sessions on CPP Portal for  
5<sup>th</sup> Week of March 2022**



To facilitate seamless adoption of the CPP Portal across the country, NIC is conducting web-learning sessions. Detailed schedule of sessions starting 28<sup>th</sup> March to 1<sup>st</sup> April 2022, to impart training on e-Procurement on the **Central Public Procurement (CPPP)** Portal is given below. The same is applicable to all State Government/Union Territories/CPSEs/Pradhan Mantri Gram Sadak Yojana using the NIC eProcurement system GePNIC.

Users from all State Governments/ UTs / Government of India Ministries, Departments, their attached /subordinate offices, Central Public Sector Enterprises (CPSEs), autonomous or statutory bodies join any of these training sessions. One day session for Bidders is also available for guidance in Enrollment and bid submission process.

**Training Schedule**

**Timing of the session is from 2:30 pm to 4:30 pm (Mon-Fri)**

Day	Topic	Joining Details
Monday 28-03-2022	<p><b>Creation of Price Bid:</b> BOQ Mapping from available templates</p> <ul style="list-style-type: none"> <li>• Item Rate Template</li> <li>• Item Wise Template and Item wise Form Based Template</li> <li>• Percentage Template</li> <li>• Mixed Template</li> <li>• Multi- Currency Template</li> <li>• Item Rate and Item Wise Buy Back Template</li> <li>• Open for H1 Template</li> </ul>	<p><b>Joining Link:</b> <a href="https://nicmeet.nic.in/account/join-vc?key=c5233a41-d31d-4c15-9e25-b20c3eef3b027967">https://nicmeet.nic.in/account/join-vc?key=c5233a41-d31d-4c15-9e25-b20c3eef3b027967</a></p> <p>Use PIN: <b>280322</b> to join the above mentioned VC.</p>
Tuesday 29-03-2022	<ul style="list-style-type: none"> <li>• Creation of Nodal and User Accounts</li> <li>• Creation and Publishing of tender Enquiries</li> <li>• Corrigendum's till Bid Opening Date/Time</li> </ul>	<p><b>Joining Link:</b> <a href="https://nicmeet.nic.in/account/join-vc?key=ec66d1e7-d89c-41bd-8521-57a3cbaa3ec07262">https://nicmeet.nic.in/account/join-vc?key=ec66d1e7-d89c-41bd-8521-57a3cbaa3ec07262</a></p> <p>Use PIN: <b>290322</b> to join the above mentioned VC.</p>
Wednesday 30-03-2022	<ul style="list-style-type: none"> <li>• Opening of Technical Bids</li> <li>• Evaluation of Technical Bids</li> <li>• Opening of Financial Bids</li> <li>• Comparative chart generation</li> <li>• Evaluation of Financial Bids</li> <li>• Award of Contract</li> </ul> <p><b>Corrigendum's after Bid Opening Date/Time till AOC</b></p>	<p><b>Joining Link:</b> <a href="https://nicmeet.nic.in/account/join-vc?key=e92bbf59-7654-4a7d-a975-ca3309b3a9707238">https://nicmeet.nic.in/account/join-vc?key=e92bbf59-7654-4a7d-a975-ca3309b3a9707238</a></p> <p>Use PIN: <b>300322</b> to join the above mentioned VC.</p>

<p>Thursday 31-03-2022</p>	<p><b>CPPP Home Page, CPPP eProc Home Page, Tender Status Bidder Training :</b></p> <ul style="list-style-type: none"> <li>• Bidder Enrollment</li> <li>• DSC mapping</li> <li>• Bidder Home Page</li> <li>• Bidder Account Details</li> <li>• Submission of online bids</li> <li>• Resubmission/Withdrawal of Bids</li> <li>• Bid Acknowledgement</li> </ul>	<p><b>Joining Link:</b></p> <p><a href="https://nicmeet.nic.in/account/join-vc?key=f1042441-783e-424b-b7f1-b11e64b39f9a6516">https://nicmeet.nic.in/account/join-vc?key=f1042441-783e-424b-b7f1-b11e64b39f9a6516</a></p> <p>Use PIN: <b>310322</b> to join the above mentioned VC.</p>
<p>Friday 01-04-2022</p>	<p><b>Tender cum Auction Process</b></p> <ul style="list-style-type: none"> <li>• Financial Opening – L1/H1Amount</li> <li>• Bidder Elimination , if configured</li> <li>• Auction Creation Process and Live Bidding Process</li> <li>• Auction Conclusion</li> <li>• Financial Evaluation</li> <li>• Award of Contract.</li> </ul>	<p><b>Joining Link:</b></p> <p><a href="https://nicmeet.nic.in/account/join-vc?key=70d34900-13bf-407f-86e9-b9a75c7ed0411584">https://nicmeet.nic.in/account/join-vc?key=70d34900-13bf-407f-86e9-b9a75c7ed0411584</a></p> <p>Use PIN: <b>100422</b> to join the above mentioned VC.</p>

<p><b><u>Pre-requisites to attend the training session:</u></b></p> <p>Minimum Hardware / Software Requirements:</p> <ol style="list-style-type: none"> <li>1. Hardware: 1.5 GHz CPU &amp; 512 MBRAM.</li> <li>2. OS: Linux, Windows, MAC, iPad, Android OS.</li> <li>3. Internet Access: At least 512Kbps.</li> <li>4. Speakers or headphones.</li> <li>5. Microphone (in case the users want to ask questions through voice-chat).</li> <li>6. Supported Browser: Firefox, and Google Chrome.</li> </ol>	<p><b><u>How to join the training session:</u></b></p> <ol style="list-style-type: none"> <li>1. Pls click on “Joining Link” for respective Date available under Joining Details heading.</li> <li>2. Please sign in with your credentials: Email or Mobile.</li> <li>3. Enter PIN for selected meeting and enter the captcha.</li> <li>4. You are requested to login 15 minutes before each session, to ensure that the video and audio is working.</li> </ol>
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In case of any further issues related to above topics, pls contact 24X7 Helpdesk at 0120-4200 462, 0120-4001 002, 0120-4001 005 and 0120-6277 787 or mail to [support-eproc@nic.in](mailto:support-eproc@nic.in)