

No.F.13/1/2022-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

513, Lok Nayak Bhavan, Khan Market,
6th February, 2023.

OFFICE MEMORANDUM

Subject: Training Programs on Public Procurement for Government officers at Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad.

AJNIFM have been conducting training programs in the area of public procurement since 2015 and more than 10000 officers/ staff have been already provided training in last eight years. It has been decided to continue the training programs on this subject with a view to upgrade the capacities of the officers/ staff with all relevant rules and procedures of public procurement in the year 2023-24.

2. All Ministries/ Departments are requested to nominate officers/ staffs who are currently engage in the area of Public Procurement, directly or indirectly. As the officers/staff keeps on rotating due to transfers etc., even the officers/ staff who are currently not working in this area can also be sent for these training. The training schedule for 2023-24 prepared by AJNIFM is enclosed herewith for information.

3. Ministries/ Departments may also direct their attached/ subordinate offices autonomous/ statutory bodies to nominate their officials for these trainings. **Complete cost for the training will be borne by the Department of Expenditure.**

4. The nominations may please be sent to Shri Mukesh Kumar Singh, Programme Director, AJNIFM, Sector-48, Pali Road, Faridabad-121001, e-mail: procurementtraining@nifm.ac.in. The copy of this O.M. is also available on website of this Department www.doe.gov.in →Notifications→Circular/ O.M./ Notifications→Procurement Policy/O.M. Any further query in this regard may be sent to AJNIFM/undersigned.

5. This issues with the approval of Finance Secretary.

Encl : As above

Usha Rani
06/02/2023

(Usha Rani)

Under Secretary(Procurement Policy)

Tel.24621304

email: usha.rani64@gov.in

To

Secretaries/ Financial Advisers of all Central Government Ministries/ Departments.

Copy to : Director, Arun Jaitley National Institute of Financial Management (AJNIFM), Pali Road, Sector-48, Faridabad – 121001, Email : director@nifm.ac.in

**Arun Jaitley National Institute of Financial Management
Faridabad**

**Detail of various slots of Residential Training Program
Public Procurement (Basic & Advanced)
2023-2024**

Sr. No	Month	Dates/Slots	Name of Training	Who can Participate
1	April	10-15 April	MDP on Public Procurement (Basic)	Gazetted Officers or Equivalent*
2		17-21 April	MDP on Public Procurement (Advanced) ***	**
3		24-29 April	MDP on Public Procurement (Basic)	Officers/Staff
4	May	08-13 May	MDP on Public Procurement (Basic)	Gazetted Officers or Equivalent*
5		15-20 May	MDP on Public Procurement (Basic)	Officers/Staff
6		22 - 27 May	MDP on Public Procurement (Advanced)	**
7		29 May - 03 June	MDP on Public Procurement (Basic)	Officers/Staff
8	June	05-10 June	MDP on Public Procurement (Basic)	Gazetted Officers or Equivalent*
9		12-17 June	MDP on Public Procurement (Basic)	Officers/Staff
10		19 - 24 June	MDP on Public Procurement (Advanced)	**
11	July	03-08 July	MDP on Public Procurement (Basic)	Gazetted Officers or Equivalent*
12		10-15 July	MDP on Public Procurement (Basic)	Officers/Staff
13		17-22 July	MDP on Public Procurement (Basic)	Officers/Staff
14		24-28 July	MDP on Public Procurement (Advanced) ***	**
15		31 July - 05 Aug	MDP on Public Procurement (Basic)	Officers/Staff
16	August	07-12 August	MDP on Public Procurement (Basic)	Gazetted Officers or Equivalent*
17		21 - 26 Aug	MDP on Public Procurement (Basic)	Officers/Staff
18		28 Aug - 02 Sep	MDP on Public Procurement (Advanced)	**
19	September	11-16 Sep	MDP on Public Procurement (Basic)	Gazetted Officers or Equivalent*
20		18-23 Sep	MDP on Public Procurement (Basic)	Officers/Staff
21	October	09 - 14 Oct	MDP on Public Procurement (Basic)	Gazetted Officers or Equivalent*
22		16-21 Oct	MDP on Public Procurement (Advanced)	**
23		30 Oct-04 Nov	MDP on Public Procurement (Basic)	Officers/Staff
24	November	20-25 Nov	MDP on Public Procurement (Basic)	Gazetted Officers or Equivalent*
25	December	04-09 Dec	MDP on Public Procurement (Advanced)	**
26		11 - 16 Dec	MDP on Public Procurement (Basic)	Gazetted Officers or Equivalent*
27		18 - 23 Dec	MDP on Public Procurement (Basic)	Officers/Staff
28	January, 24	01-06 Jan	MDP on Public Procurement (Basic)	Gazetted Officers or Equivalent*
29		08-13 Jan	MDP on Public Procurement (Advanced)	**
30		15-20 Jan	MDP on Public Procurement (Basic)	Officers/Staff
31		29 Jan-03 Feb	MDP on Public Procurement (Basic)	Officers/Staff
32	February, 24	05-10 Feb	MDP on Public Procurement (Basic)	Gazetted Officers or Equivalent*
33		12-17 Feb	MDP on Public Procurement (Advanced)	**
34		19-24 Feb	MDP on Public Procurement (Basic)	Officers/Staff
35		26 Feb-02 Mar	MDP on Public Procurement (Basic)	Officers/Staff
36	March, 24	11-16 Mar	MDP on Public Procurement (Basic)	Gazetted Officers or Equivalent*
37		18-23 Mar	MDP on Public Procurement (Advanced)	**

* Gazetted Officers or Equivalent mean: Officers working at Grade Pay of 4800 or above in CDA Scale and E0 and above in IDA Scale and in any other scale equivalent to these two.

** Officer who has done Public Procurement(Basic) can attend Public Procurement (Advanced) or having 05 years of experience in the field of Procurement.

*** 22 April, 2023 and 29 July, 2023 being a Gazetted Holiday, the training have been planned for five days only.