



FINAL REPORT

ASSESSMENT OF THE

ORISSA DEPARTMENT OF RURAL DEVELOPMENT

ELECTRONIC PROCUREMENT SYSTEM

FEBRUARY 2009

The NIC e-Tendering System and the process in use by the Orissa Department of Rural Development is a well developed and resourced system and meets all essential ADB requirements for e-procurement including transparency of the process, non-discrimination of bidders, equality of access, open competition, accountability, and security of process. The system has well developed security, process management, communication, record keeping and audit capability.

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Acknowledgements

The following people are gratefully thanked for their participation in, and support of, the assessment process. All information required by the Consultant was provided promptly and at an appropriate level of detail.

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ASSESSMENT TERMS OF REFERENCE & METHODOLOGY

The ADB's Terms of Reference for the assessment are as follows:

- 1) The electronic procurement system used for PMGSY works by the Orissa Department of Rural Development is assessed as to the degree that it meets all ADB requirements for e-procurement (e.g. transparency of the process, non-discrimination of bidders, equality of access, open competition, accountability, and security of process etc).
- 2) The output of the review will be a brief assessment report that will analyse the key areas of the existing e-procurement system:
 - i. service arrangement including brief descriptions and assessments of the background, technical capacity and scope of services provided by the vendor;
 - ii. assessment of the services and procedures (e.g. registration, advertising, option for manual procedures, bid security and fees, bid submission process, bid opening, etc.).
 - iii. authorization and internal security arrangements;
 - iv. record keeping and audit provisions; and
 - v. summary and recommendations.

SERVICE ARRANGEMENTS

Technical Capacity and Scope of Services Provided

This e-Tendering system will be provided to the Government of Orissa on an Application Service Provider (ASP) basis by the National Informatics Centre (NIC).

NIC is the principal organisation under the Government of India for providing network infrastructure and e-Governance support to Central Government, State Governments, Union Territory Administrations, and Districts and other Government bodies. It offers a wide range of ICT services including the Nationwide Communication Network for decentralised planning, and improvement in Government services and wider transparency of national and local Governments. NIC assists in implementing Information Technology Projects, in close collaboration with Central and State Governments, and District Administrations.

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1 ASSESSMENT OF SERVICES AND PROCEDURES

1.1 Assessment

The ADB requires that procurement processes and systems support the key principles of:

- transparency
- non-discrimination
- equality of access
- open competition
- accountability, and
- security of process.

These principles are embedded in the System Compliance Statement . It was used to examine the extent to which these principles are complied with in relation to the following aspects of the system and procurement process

1. System Access
2. Advertising
3. Correspondence, Amendments, Substitutions and Clarifications
4. Bidding Documents
5. Submission of Bid Proposals
6. Bid Securities
7. Public Bid Opening
8. Bid Evaluation and Contract Award
9. Information Security Management
10. Authentication
11. Payments
12. Other Considerations

The Assessment provides details of the extent to which the system and processes comply with these requirements. This Assessment should be read before proceeding further with this report.

The NIC e-Tendering System and the process in use by the Orissa Department of Rural Development is a well developed and resourced system and meets all essential ADB requirements for e-procurement including transparency of the process, non-discrimination of bidders, equality of access, open competition, accountability, and security of process. The system has well developed security, process management, communication, record keeping and audit capability.